

Important Contacts

Designated Safeguarding Leads:

Chipstead Valley Primary
School and Nursery:
Clare Rackham, Hannah
Harding, Martin Roughley,
Lucy Liedecker, Lara
Westcott and Laura Broad

New Valley Primary
School:
Sally Dubben and Pete
Steward

Beecholme Primary
School: Hayley Lewis,
Faye Morris, Susan
Brackenbury and Donna
Keenan

Keston Primary School:
Jenni Stevens, Claire
Murphy, Helen Green, Lisa
Kirk and Lauren Sutton

Stanford Primary School:
Claire Campbell, Francine
David, Amanda Addy,
Caroline Fitzgerald and
Patricia Millanaise

Chipstead Valley School and Nursery
Chipstead Valley Road
Coulston
Surrey
CR5 3BW
Tel: 01737 553 255

New Valley Primary School
Old Lodge Lane,
Purley,
Surrey CR8 4AZ.
Tel: 0208 660 1325

Beecholme Primary School
Edgehill Road
Mitcham
Surrey
CR4 2HZ
Tel: 0208 640 4795

Keston Primary School
Keston Avenue
Coulston
CR5 1HJ
Tel: 01737 555103

Stanford Primary School
Chilmark Road
Norbury
London
SW16 5HB
Tel: 020 8764 3892

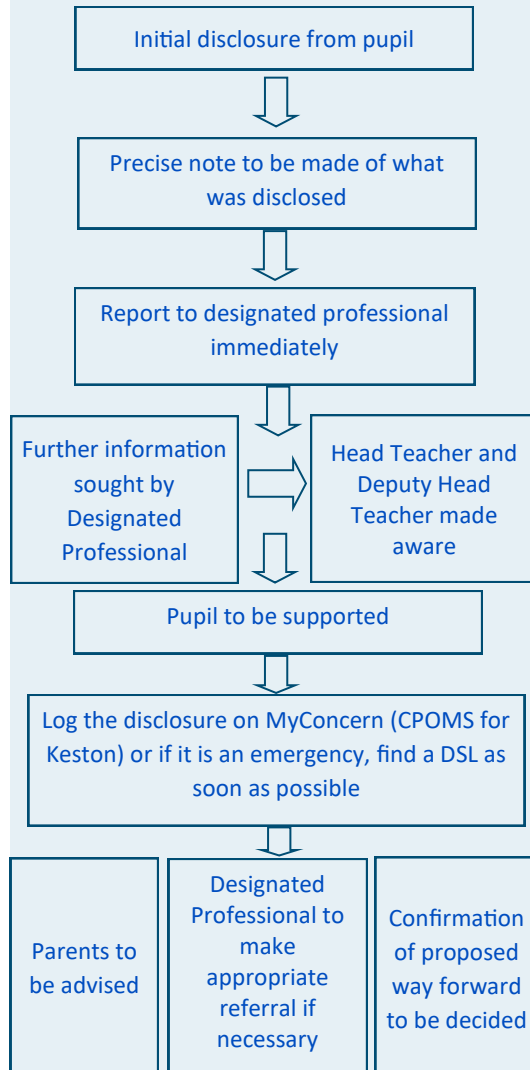
PACE Academy Trust

*Protecting
children and
keeping them
safe from
harm*



CHILD PROTECTION PROCEDURE

Procedure to follow when a disclosure is made
Same day immediate action



WHAT TO DO IF A PUPIL MAKES A DISCLOSURE

1 It is not your responsibility to investigate further, but it is your responsibility to report your concerns. Prompt action is paramount.

2. Listen to what the child is telling you, do not probe or ask leading questions. Reassure the child calmly and gently that they have done the right thing in telling. Tell him or her what will happen next. i.e. that the people who can help him or her will be informed.

3. Your DSL will follow the school's child protection policy. Do not discuss this with anyone else other than the DSL.

4. Record what the child has told you straightaway while it is fresh in your mind. The actual words spoken by the child should be used as much as possible. Specific facts relating to named people, dates, places, etc. should be recorded accurately.

5. Report the disclosure through logging into 'My Concern' or 'CPOMS' for Keston Primary. This will go straight to the DSL's inbox in your school. If it is an emergency find the DSL immediately.

SIGNS OF ABUSE

Neglect

- Poor hygiene
- Dirty clothes
- Underweight
- Inadequately clothed
- Shoes too small
- Anaemia
- Protuberant abdomen
- Frequent bouts of gastroenteritis

Physical injury

- Unaccounted injuries
- Repeat injuries
- Bruises around the face or head
- Slap or bite marks
- Fractures
- Burns/scalds

Sexual

- Detailed sexual knowledge inappropriate to their age
- Promiscuity
- Excessively affectionate or sexual
- Fear of being alone
- Make sexual approaches to other children
- Eating disorders
- Urinary tract infection
- Drawing sexually explicit pictures

Emotional

- Persistent lack of affection
- Lack of physical interaction
- Lack of warmth and praise
- Lack of discipline and positive parenting
- Rejection
- Humiliation
- Victimisation
- Isolation within the family

